

PSEG Services Corporation
Human Resources – Labor Relations
80 Park Plaza, T10, Newark, N.J. 07102



February 19, 2016

Mr. Cornelius Wojceichowski
Business Manager
UA Local 855
261 East Main Street
Somerville, N.J. 08876-3008

GENERAL CLERK

The Company and the Union have agreed to establish a three year lock-in period for the 9372 General Clerk classification. This three year lock-in period shall eliminate the 3rd, 4th, 5th, and 6th pay steps of the General Clerk pay progression. Any existing General Clerk with less than three years of service shall have the option to be locked-in for the remainder of the three year period.

It was further agreed that a new classification shall be established, titled 9373 Senior Clerk. The Senior Clerk shall be paid one pay step above the maximum pay rate of the General Clerk. Per this agreement, one 9372 General Clerk in each of the nine locations shall have the opportunity to progress to the 9373 Senior Clerk classification.

A handwritten signature in cursive script that reads "Cornelius Wojceichowski".

Cornelius Wojceichowski
Business Manager
U.A. Local 855

A handwritten signature in cursive script that reads "Patrick Doonan".

Patrick Doonan
Labor Relations Manager

SENIOR CLERK 9373

Possesses the experience and qualifications to be a subject matter expert within the clerical group and serves as such when the work warrants it, but otherwise performs the necessary work. Must have detailed working knowledge in the following areas: all payrolls, accounts payable/receivable, meter inventory, paving restoration, petty cash & procurement cards, as well as a thorough knowledge of administrative practices, policies and procedures pertaining to Gas Delivery. Will also train clerical associates as necessary.

